



# NATIONAL FORENSIC SCIENCES UNIVERSITY

An Institution of National Importance  
Ministry of Home Affairs, Government of India

Sector-9 Gandhinagar Gujarat

Phone:079-23977102, 104, 108

Email: [exe\\_registrar@nfsu.ac.in](mailto:exe_registrar@nfsu.ac.in) URL:  
[www.nfsu.ac.in](http://www.nfsu.ac.in)

## Application form for Affiliation to starting of a New Institute/College in the field of Forensic Science and its allied branches from the year 2021-22

Note : All the columns applicable must be filled up supported by relevant documents incomplete applications will not be considered.

Sl No	General Information	To be filled by the Management
1.	a) Name and Address of the Trust/Society	
	a) The name & address of the proposed Institute/College (full address of the actual location should be given for inspection of University Inspection Committee-UIC)	
	c) Type of Institution: Govt./Private SC/ST/Minority	
	d) Justification for the establishment of the Institute/College	
2.	Date of Registration of Society / Trust (a copy of the Registration Certificate to be attached, if the answer is yes)	
3.	a) Enclose the list of Chairman and Members of the Governing Body / Managing Committee	
	b) If the Society/Trust is run by SC/ST Management (Enclose copy of the certificate issued by the concerned authority i.e., from Social Welfare Development)	
4.	Whether the requisite amount of affiliation fees is paid as per rules of the University, Transaction details/challan details should be furnished.	
5.	a) The following statements should be enclosed	
	<b>LAND</b>	
	a) Owned by Society/Trust, if yes give details	
	b) Lease/Rented—details – copy of Agreement	
	c) Proposal to acquire land (proof of efforts)	
	d) Budget for this purpose (only in case of B & C)	



Sl No	General Information		To be filled by the Management		
			Size	Numbers	
6.	<b>BUILDINGS</b> (Furnish details if taken for Lease / Rent)				
	a)	Lecture Halls (with required furniture/AV facilities) (attach separate sheet, if necessary)			
	b)	Laboratories (attach separate sheet, if necessary)			
	c)	Library			
	d)	Administrative Office/s			
	e)	Director's / Principal's Room			
	f)	Common Rooms			
	g)	Toilets (Ladies & Gents)			
	<b>Faculty Room</b>				
	a)	Proposed			
	b)	Whether the Institute/College buildings are exclusively meant for the purpose of housing the Institute/College?			
	c)	A common staff (in case of Institute/College of education, it is essential to have a separate room for each teaching staff member)			
7.	<b>FINANCE</b>				
	The Following statement is to be enclosed				
	a)	The financial resources proposed to be utilized for land, buildings and equipment etc., (Bank balance, Fixed deposits with supporting documents)			
	b)	The Balance Sheet of Assets and Liabilities			
	c)	Income and Expenditure statement			
	d)	Budget for the next three years of provisions made to meet the possible deficit therein?			
	e)	Type of education proposed to be provided (Faculty wise)			
	f)	Courses proposed to be started with intake	<b>Course</b>	<b>Specializations, if any</b>	<b>Intake required</b>
			1		
			2		
			3		
			4		
		5			
	g)	Degree/PG Institute/College in the			





		neighbourhood which conduct such programme/s (Name, type of education, student strength, within 10 K.M. radius)	
	h)	UG or PG Degree Institute/College (type of students strength in the area which are expected to feed the proposed Institute/College)	
	i)	Special reasons regarding the 'need' and suitability of the locality for establishment of the proposed Institute/College (Attach separate sheet, if necessary)	
Sl No	<b>General Information</b>		<i>To be filled by the Management</i>
8.		Laboratories with required equipment available in the Institute /College (Enclosed List)	
9.		Sanitary facilities for staff and students	
10.		If the Institute/College buildings are not housed in permanent buildings of its own, whether adequate financial provision has been made for construction or for acquisition of permanent buildings within 3 years of starting of the Institute/College? (Financial details to be provided)	
11.	<b>STAFF</b>		
	<b>i) Teaching</b>		
	a)	Whether qualified Director/Principal is identified? (enclosed biodata with the consent of the candidate)	
	b)	Whether qualified teachers are identified / Number of teachers are qualified for Examination work(paper setting/ valuation)	
	c)	Number of SC/ST teachers, identified	
	d)	Method of recruitment proposed to be adopted	
	<b>ii. Non – Teaching</b>		
	a)	Whether qualified Non-teaching staff identified	
	b)	Method of recruitment proposed to be adopted	
	c)	Number of SC/ST staff identified	
	<b>iii. Amount set aside for the salary of Director/Principal, Teaching &amp; Non – teaching staff by the Management of the Institute/College.</b>		
	a)	Requirement – Rs.	
	b)	Availability – Rs. (Attach proof of funds provision)	



<b>LIBRARY</b>		
	a)	Whether a building for housing the library in the Institute/College with adequate built-up floor area for establishing a library is available (give details)
	b)	Whether provision has been made for a reading room in the library with a seating accommodation for at least 20% of the students admitted
	c)	The number of books in different subjects and worth of books already available with the proposer
	d)	Amount of budget provision Rs.
<i>Sl No</i>	<i>General Information</i>	
	<i>To be filled by the Management</i>	
13.	<b>LABORATORIES</b>	
	a)	Whether building for housing laboratories are readily available with adequate accommodation of built-up floor area
	b)	The types of equipments and apparatus for the various laboratories already available with the proposer as per the standard list of equipment. If not, amount provided in the budget
	c)	Whether provision has been made for crime scene museums (in crime scene management, cyber/digital forensics and others that need Museums)
14.	<b>HOSTELS</b>	
15.	Whether building for housing the Director/Principal and teachers are available	
16.	<b>SPORTS FACILITIES / STUDENTS' WELFARE</b>	
	a)	Whether the playground is exclusively available for the students of the Institute/College (give details)
	b)	Whether equipment for games and sports are made available details of sports, equipment and budget should be given
	c)	Whether qualified Physical Culture Instructor identified
17.	Details of the Courses affiliated to other Universities offered by the Trust/Society in the same Campus in the Bangalore University Jurisdiction.	
18.	Whether Cooperation Agreement has been signed with the local state level or Central	



	level Forensic Science Laboratory/ies for academic collaboration.	
19.	Any other information not covered above	

**DECLARATION\***

*We hereby declare that, our Trust/Society will not offer any courses affiliated to any other Universities in the same Campus from the academic year 2021-22 and onwards.*

**PLACE:**

**PRESIDENT / SECRETARY/MANAGING TRUSTEE**

**DATE:**

