

No:ADM/AdmissionAY2020-21/ 033 /2020

Date: 9/10/2020

OFFICE ORDER

Subject: Guidelines on Academic Calendar and Refund of Fees for First Year students for AY 2020-21

It is informed to all concerned that to safeguard the interest of students in this pandemic after due consideration below mentioned guidelines are issued for commencement of academic year for first year students and norms for refund of fees.

1. The relevant documents of qualifying examination are accepted up to 31.12.2020.
2. Merit/ entrance based admissions to the first year programmes for the session 2020-21 be completed by the end of October 2020. The last date for admissions to fill up the remaining vacant seats shall be 30.11.2020.
3. The academic Session 2020-21 may commence from 01.11.2020 for first year students.

Admission Process (To be completed) - 31.10.2020

Tentative date for Commencement of Classes*
of above Students Fresh batch
(First Semester/Year) - 01.11.2020
*(It may vary from course to course)

Preparatory Break - 01.03.2021 to 07.03.2021

Conduct of Examinations - 08.03.2021 to 26.03.2021

Semester Break - 27.03.2021 to 04.04.2021

Commencement of Classes for
Even Semester - 5.04.2021

Preparatory Break - 01.08.2021 to 08.08.2021

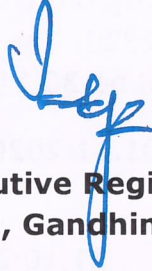
Conduct of Examinations - 09.08.2021 to 21.08.2021

Semester Break - 22.08.2021 to 29.08.2021

Commencement of Next Academic
Session for this Batch - 30.08.2021

4. In order to avoid financial hardship being faced by the parents due to lockdown and related factors, full refund of fees be made on account of all cancellation of admissions/ migration of students, up to 30.11.2020, for this very session as a special case. To be crystal clear, **the entire fees including all charges be refunded in totality (Zero Cancellation charges) on account of cancellation/ migration up to 30.11.2020. Thereafter, on cancellation/ withdrawal of admissions up to 31.12.2020, the entire fee collected from a student be refunded in full after deduction of not more than Rs.1000/- as processing fee.**

It may please be noted, courses where admission process is over, classes may be commenced earlier than 1st November, 2020 in the interest of the students. Also, examination and other dates mentioned above, is subject to change, if the future circumstances demand.

A handwritten signature in blue ink, appearing to be 'S. K. Singh', is written over the typed name of the Executive Registrar.

**Executive Registrar
NFSU, Gandhinagar**

To,

- Director, LNJN NICFS, New Delhi – for information and to circulate amongst all concerned (via email)
- Director, IFS/IMT/IBS/IRD (to circulate amongst all concerned)
- Chairman, Admission Committee for AY 2020-21
- Deputy Registrar – Admin / Exam / Store & Purchase / Coordination
- Officer on Special Duty (Student Affairs & Campus Development)
- All faculty members (through email)
- Assistant Registrar – Exam / Academic & Legal
- Account Officer
- Website Manager (for uploading it on website under Admission Information Page)
- Clerk – Admin / Exam / Account / IFS / IRD / IMT / IBS (through email)

C.f.w.c.to:

PA / PS to Vice-Chancellor, NFSU, Gandhinagar